

DYNAMIC ARCHISTRUCTURES LIMITED

Regd. Office: 409, Swaika Centre, 4A, Pollock Street, Kolkata (W.B.) 700 001, Ph: 033-22342673

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CIN - L45201WB1996PLC077451

Ref : SEBI/CIR/NOV-DEC-21

Date 29.12.2021

(to all the shareholders having shares in physical mode)

Folio No:

Name:

Dear Shareholder(s),

Sub: Updation of PAN, KYC, Nomination, Bank Details, Linking of PAN with Aadhar, etc.

Ref: https://www.sebi.gov.in/legal/circulars/nov-2021/common-and-simplified-norms-for-processing-investor-s-service-request-by-rtas-and-norms-for-furnishing-pan-kyc-details-and-nomination_53787.html

<https://www.sebi.gov.in/legal/circulars/dec-2021/clarifications-with-respect-to-circular-dated-november-03-2021-on-common-and-simplified-norms-for-processing-investor-s-service-request-by-rtas-and-norms-for-furnishing-pan-kyc-details-54602.html>

This is with reference to the SEBI circular no. SEBI/HO/MIRSD/MIRSD_RTAMB/P/CIR/2021/655 dated November 03, 2021 vide which SEBI has directed that the Listed Companies and their Registrar and Share Transfer Agents (RTA) to collect requisite documents for mandatory update of PAN, KYC details, Nomination details and also compulsory linking of PAN and Aadhar by all shareholders holding shares in physical form.

In this connection, SEBI has notified following forms for updation of the above stated details:

Sl. No.	Purpose	Form No.	Form- web link
1.	Request for registering PAN, KYC Details, Bank Account Details or changes/updation thereof	ISR- 1	http://www.dynamicarchistruures.com/PDF/downloads/Form_ISR-1_p.pdf
2.	Confirmation of Signature of shareholder by the Banker (in case of major mismatch in the signature of the shareholder)	ISR-2	http://www.dynamicarchistruures.com/PDF/downloads/Form_ISR-2_p.pdf
3.	Declaration form for Opting-out of Nomination/ Cancellation of Nomination*	ISR-3	http://www.dynamicarchistruures.com/PDF/downloads/Form_ISR-3_p.pdf
4.	Registration of Nomination	SH-13	http://www.dynamicarchistruures.com/PDF/downloads/Form_No_SH-13_p.pdf
5.	Change/Cancellation of Nomination	SH- 14	http://www.dynamicarchistruures.com/PDF/downloads/Form_No_SH-14_p.pdf

Shareholder are requested to ensure that the above details are updated with the RTA before March 31, 2023, since folios for which above details are not available thereafter shall be frozen, as per the directive of SEBI. Therefore, in order to avoid freezing of your folios, the shareholders are requested to comply with the aforesaid procedure and send the requisite documents at the earliest.

Further, please note From January 01, 2022, the Company/RTA shall not process any service requests or complaints received from the shareholder(s) / claimant(s), till PAN, KYC and Nomination documents/details are received.

The aforementioned forms are required to be submitted to MCS Share Transfer Agent Limited, the Registrar and Share Transfer Agent at below mentioned address:

MCS Share Transfer Agent Limited
Unit : Dynamic Archistruures Limited
383 Lake Gardens, I st Floor
Kolkata- 700045
Phone No. (033) 40724051-53
E-mail: mcssta@rediffmail.com

If you have already updated all the information stated above with Company/RTA, kindly ignore this letter.

Thanking you,

Yours faithfully

For, DYNAMIC ARCHISTRUCURES LIMITED

Sd/-

Rakesh Porwal
Director
DIN NO: 00495444

This is a Computer generated letter and does not require any signature